

TROWBRIDGE LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP – AGENDA/TRACKER

IN PROGRESS	APPROVED – AWAITING SLOT	AWAITING UPDATE - X	AWAITING REMOVAL
Project approved & underway	Project approved but awaiting available resources	Project not yet approved and requires further input	Project to be removed by mutual agreement or failure to progress

Previous Status	Item	Progress to Date	Actions and Recommendations	New Status
	Trowbridge LHFIG – 18th April 2024 at 10am (Pratchett Hybrid Meeting Room at County Hall)			
	1. Apologies and Attendees			
	<p>Apologies: Cllr Jacob,</p> <p>Present: WC: Cllr Vigar (Chair), Cllr Clark, Cllr Kirk, Cllr Palmen, Cllr Prickett, Cllr Trigg</p> <p>TC/PC: Karl Buckingham – TTC, Roger Evans – NBPC, Stephen Carey – SPC, Richard Covington & David Smith – WAPC</p> <p>WC Engineers: Jamie Mundy, Mark Banks</p>			
	2. Notes of last meeting			
	Notes from this meeting will be published as part of the agenda for the next scheduled Trowbridge Area Board (20 th June 2024)			
	3. Financial Position			
	<p>Cllr Thomas agreed before her departure that the 2023/24 underspend would be carried over into our 2024/25 allocation.</p> <p>2024/25 allocation to be same as previous years at £31,968</p> <p>So our combined budget for 2024/25 including carry over, allocated schemes and confirmed contributions is: <u>£55,715.75</u></p>			

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	4.	On-going Schemes			
JM to share detailed design		<p>Woodmarsh, North Bradley To include speed reduction measures at Westbury Rd</p>	<p>£10,419 was allocated from this and previous years for this bid. All agreed that an alternative scheme should be developed, gateways at either end, roadmarkings, signage. JM to develop a scheme and liaise with North Bradley PC. Proposals will also include Westbury Road, which was listed separately on previous iterations of this note tracker.</p>	<p>JM shared the designs of the proposals, all happy to proceed.</p> <p>Several Cllrs asked for clarification on the contribution by NBPC. JM to confirm what had previously been agreed/allocated...</p> <p>November 2022 The proposed substantive bid already had £5000 allocated to it, which had been carried over. The changes to LHFIFG required 1/3rd of annual allocation as minimum contribution to substantive bids. Therefore for this group, that was £10,419.</p> <p>It was agreed that an additional £5419 should be allocated from LHFIFG to move the scheme forward. NBPC confirmed they were unable to contribute any further at that time.</p> <p>Therefore the £10,419 carried over in 2023 and 2024 has already been allocated and no further contribution from NBPC is required.</p>	JM to confirm budget allocation

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LHFIG to consider further up-to-date speed surveys	b)	Newtown 20mph speed limit	<p>Comprehensive response received from Wiltshire Police in January and shared with Cllr Palmen. Cllr Palmen noted that the Police comments included the suggestion of gathering more up-to-date data, especially now the new signal controlled crossing is in place.</p> <p>Speed Assessment - Estimated cost: £2,500 (£1,875 LHFIG & £625 Trowbridge TC)</p>	Agreed at February's meeting, awaiting dates from contractor.	Order with contractor – awaiting date
Awaiting outcome of 20mph limit consultation	d)	Brook Road traffic calming (Wingfield Rd end)	<p>Awaiting outcome of 20mph limit consultation before a final design of the traffic calming solution that was recommended at the Wingfield Road end of Brook Road in a 2022 Atkins fesiability report. TTC supported option 1 for a formal traffic calming feature along this section of Brook Road.</p>	JM to liaise with TAOSJ team and discuss way forward once outcome of the consultation (below) is known.	Awaiting update
Awaiting date from TRO team	e)	20mph speed restrictions across the town	<ul style="list-style-type: none"> • Broadmead estate • Innox Road • St Thomas' Road area 	<p>Cabinet Report with Cabinet office – It is recommended to go ahead as advertised.</p> <p>(Note likely implementation costs approx: £15K for repeater signs and carriageway roundels across the 3 areas)</p>	Cabinet Report with Cabinet Member
Awaiting update	f)	Signage & improved crossing points Silver Street Ln	<p>TTC confirmed not in a position to consider until further works undertaken. DV to respond to KR proposals and consider other options</p>	DV/JM to discuss options including deployment of Trowbridge SID. Ongoing - alongside discussions with the TAOSJ team.	DV/JM Site meeting Ongoing dicussions
Approved at 14/09/23 meeting	g)	Repair of grass verges - Manor Road	<p>JT urged the group to again consider initial phase that would tackle the worst locations. LHFIG agreed to £9,000 for initial phase subject to TTC contribution. (£6,500 LHFIG, £2,500 TTC) TTC confirmed contribution.</p>	Works order with Milestone – awaiting confirmation of programme hopefully Summer 24.	With Milestone, awaiting programme

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JM preparing report	h)	20mph speed limit request – Bratton Road, West Ashton	<p>Report issued to WAPC in July</p> <p>Whilst just meeting criteria for 20mph limit, there are some difficulties in implementing, due to minimum lengths of speed limits. PC requested low cost alternative speed calming measures to be explored. JM has recommended that we proceed with the Parking restrictions and push the Advisory 20mph outside the school initially and then review.</p>	<p>Advisory 20mph outside the school, being explored through TAOSJ funding.</p> <p>JM recommends waiting restrictions should be included below with other Parish requests.</p>	To progress with other Parish restrictions
Approved – JM to draft proposals before formal TRO advert	i)	Parish parking restrictions	<p>There was consensus that the request merited action, yet to ask other Parishes if they had any requests that could be included in a change to the Traffic Regulation Order, as to get most out of the £3k legal/consultation cost.</p> <ul style="list-style-type: none"> • Churchlands/Church Lane, North Bradley • Church Street/Wynsome Street, Southwick • West Ashton – Bratton Road (outside school) • Hilperton – Marsh Road (The Nursery access) • Hilperton – Horse Road/Hill Street <p>The group agreed that JM would proceed with design ready for comment before formal TRO consultation process.</p>	<p>JM shared proposals with the group.</p> <p>JM will now progress the Traffic Regulation Order with the TRO team. Likely to be Summer consultation, JM to advise once date known.</p> <p>TRO & consultation - £3,000 Implementation likely to be another £2,500/£3,000</p>	Approved awaiting consultation date

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<p>Approved at 14/09/23 meeting</p>	<p>j)</p>	<p>Dropped kerbs – Church Lane, North Bradley</p>	<p><i>Request supported by North Bradley PC to assist mobility for residents in sheltered accommodation on Church Lane. These properties owned by Selwood Housing, whom we should also be also seeking a contribution, and will benefit existing and future tenants.</i> <i>Discussed and agreed</i> Cost estimate: £1,500 (£1,125 LHFIG & £375 North Bradley PC) Group requested that JM approach Selwood for a contribution.</p>	<p>Selwood have confirmed they will contribute 25% matching NBPC, thus reducing spend from the LHFIG pot to £750. (£750 LHFIG, £375 NBPC, & £375 Selwood) Works order with contractor – programmed for mid-June.</p>	<p>In works programme for June 24.</p>
<p>Approved at 14/09/23 meeting</p>	<p>k)</p>	<p>Staggered pedestrian barrier, Ashton Rd/Lacock Gards, Hilperton</p>	<p>The PC is aware of a recent accident where a cut-through from Woodhouse Gardens comes out at the junction of Ashton Road/Lacock Gardens. A young lady was knocked down as she exited the cut-through, reportedly on a scooter and an ambulance attended. PC request a staggered barrier to be installed. Discussed and agreed the need for the barrier. Cost estimate: £1,800 (£1,350 LHFIG & £450 Hilperton PC)</p>	<p>JM advised that only one barrier had been installed due to available widths. EC and residents not satisfied this will have the desired effect. JM is reviewing with senior officers and is in discussion with EC.</p>	<p>JM to discuss further with the Parish and EC</p>
<p>Approved at 14/09/23 meeting</p>	<p>l)</p>	<p>20mph speed assessment - Hilperton</p>	<p>20mph speed assessment requested by Hilperton PC. Areas of greatest concern is within the older area of the village, along Church Street and Hill Street. Discussed and agreed by group. Cost: £2,500 (£1,875 LHFIG & £625 Hilperton PC)</p>	<p>Recorded speeds met criteria for a 20mph speed limit. JM has advised HPC that further data is required to determine the extents of the 20mph limit, due to the Active Travel scheme on Trowbridge Road (Summer '24)</p>	<p>Additional data being collected before report issued.</p>

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<p>Approved at 30/11/23 meeting</p>	<p>m</p>	<p>HIF ref: 16-23-3 On-way signage on Silver Street</p>	<p>Request supported by TTC due to vehicles seen driving the wrong way down Silver Street when coming out of Fore Street and St Georges Works.</p> <p>Estimated cost: £1,000 (£750 LHFIG & £250 Trowbridge TC) Inc. 1 sign at Park Road which has the same issues at St Georges Works. Agreed in principle subject to TTC confirmation of contribution.</p>	<p>Works order and signage design now with Milestone, awaiting programme date.</p>	<p>Works order with Milestone awaiting resource</p>
<p>Approved at 30/11/23 meeting</p>	<p>n)</p>	<p>HIF ref: 16-23-6 Pedestrian crossing, Bradford Road</p>	<p>Issues crossing Bradford Road safely from the Innox Road side. Especially an issue for Children Walking to Walwayne Court School from Town Centre. A lot of people walk out Innox Road from the town centre and cannot find a place to cross safely so take their chances with the traffic. I have had 2 residents complain about this and compare us with Bradford on Avon where there are many pedestrian crossings insuring there are safe routes to their schools.</p> <p>Pedestrian survey Estimated cost - £1,000 (£750 LHFIG & £250 Trowbridge TC) This was agreed in principle subject to TTC confirmation of contribution.</p>	<p>Location agreed Cllr Palmen / JM</p> <p>Works order with contractor awaiting dates. JM has specified this needs to be conducted in Term time.</p>	<p>Awaiting date from contractor</p>
<p>Approved at 30/11/23 meeting</p>	<p>o)</p>	<p>Speeding, Broadcloth Lane East and Hargreaves Road</p>	<p>Cllr Cave requested at Sept 23 mtg that this be discussed at the next.</p> <p>Speed Assessment - Estimated cost: £2,500 (£1,875 LHFIG & £625 Trow TC) This was agreed in principle subject to TTC confirmation of contribution.</p>	<p>Works order with contractor awaiting dates.</p>	<p>Awaiting date from contractor</p>

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<p><i>New request at 30/11/23 meeting</i></p>	<p>p)</p>	<p>Pedestrian crossing, West Ashton Road</p>	<p>Cllr Cave requested at Sept 23 mtg that this be discussed at the next.</p> <p>Sustainable Transport/Planning have advised crossing will form part of the development West of Biss Farm. Advice from Planning is that the development could still be a way off.</p> <p>The group therefore wish to separate issue from development, as clearly a need now ahead of any development.</p>	<p>Previous surveys were conducted in 2021 shortly after the extended footway was constructed on the north side of the road.</p> <p>Next step; Recommend a further survey to confirm likely increase in numbers.</p> <p>As the crossing is intended to link with existing shared pedestrian & cycle paths/routes and eventually join with the Ashton Park development, it is considered appropriate that the crossing should be a Toucan crossing.</p> <p>Note: Toucan crossings are wider than Puffin crossings to serve pedestrians and cyclists. Toucan crossings typically cost between £120,000-£140,000 including design fees.</p> <p>Cllr Vigar asked JM to find out how to make application to the Substantive Highways Fund.</p>	<p>JM to clarify next steps to move this forward.</p>
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<p>New request at 08/02/24 meeting</p>	<p>q)</p>	<p>HIF: 16-23-10 Speeding on Blind Lane, Southwick</p>	<p>The Parish Council have seen a significant increase in the number of drivers using Blind Lane as a short cut between Frome Road and Wynsome Street.</p> <p>Request: Some form of traffic calming and/or 20mph notices installed along Blind Lane and Hollis Way.</p> <p>Initial first step would be a Speed Assessment, which was agreed at the last meeting Estimated cost: £2,500 (£1,875 LHFIFG & £625 SPC)</p>	<p>Works order with contractor awaiting dates.</p>	<p>Awaiting date from contractor</p>
<p>Awaiting decision of group</p>	<p>r)</p>	<p>HIF: 16-24-01 Signage request, A350 West Ashton</p> <p>First requested at Feb 2024 meeting (08/02/24)</p>	<p>The Parish Council have requested that the ‘West Ashton’ sign on the A350 be moved closer to the actual Parish Boundary.</p> <p>Raised by residents on north-west side of A350 between Yarnbrook & West Ashton, having missed deliveries. Group discussed how many people this would benefit and requested a cost estimate for next meeting.</p> <p>JM advised Traffic Management for this location could be costly, as primary route.</p>	<p>New signage would be around £800, including the removal of the existing signs and posts. The Traffic Management for this location would be restricted daytime hours also so would bump up usual 2-way signals cost. Total estimate between £2,000 and £2,500</p> <p>Estimated cost: £2,500 (£1,875 LHFIFG & £625 WAPC)</p> <p>Collective decision including Richard & David from WAPC, not to proceed.</p>	<p>Remove</p>

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<p>Awaiting decision of group</p>	<p>s)</p>	<p>HIF: 16-24-02 Parking issues, Chantry Gardens, Southwick</p> <p><i>First requested at Feb 2024 meeting (08/02/24)</i></p>	<p>The Parish Council has explored with the Highways Engineer the possibility of creating a layby in Chantry Gardens to provide parking; thereby protecting the green amenity space.</p> <p>Rough estimate was around £10,000 Southwick PC have confirmed they're willing to contribute up to £3,000.</p> <p>Group agreed was a good scheme, yet requested further design work and detailed cost estimate in relation to drainage and also the consideration of using 'Grasscrete' instead of tarmac for the parking area, prior to decision.</p>	<p>JM has been advised that 'Grasscrete' is significantly more expensive. Regarding the concerns about drainage at the previous meeting, the additional surface area of the layby will be graded to the existing drainage system and not expected to cause issues.</p> <p>Detailed cost estimate is £9,688 Usual 25% contribution (£2,422), yet SPC have agreed to pay up to £3,000</p> <p>So LHFIF funding would be: £6,688 The group agreed to proceed.</p>	<p>Approved awaiting resource</p>
<p>New request at 08/02/24 meeting</p>	<p>t)</p>	<p>HIF ref: 16-24-03 Pedestrian signage, Brokerswood Rd, Southwick</p>	<p>The Parish Council requests a professional assessment on the appropriateness of 'Pedestrians in Road' and 'Pedestrians Crossing' signs in the vicinity of the recently constructed pavement/crossing point together with possible costings.</p>	<p>JM has confirmed the detail of the request with SPC and will prepare a cost estimate for Pedestrian warning signs for the next meeting.</p>	<p>JM to provide cost estimate</p>

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New request at 08/02/24 meeting	u)	HIF ref: 16-24-04 Drainage issue, Blind Lane, Southwick	<p>The Parish Council has received reports that a drain in Blind Lane seems to be located in the incorrect position and is ineffective. This was reported via the myWilts app and the response was to direct the issue to LHFIG.</p> <p>The PC would like WC to investigate the placement of the drain and assess its effectiveness in its current position.</p>	This has been passed to the Area Highways and Drainage teams to take forward.	To be removed
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	5.	New requests received since 8th February meeting:			
New request	a)	HIF ref:16-24-05 Additional street lighting – Bratton Road, West Ashton	As advised by the Street Lighting Engineers there is a gap in street lighting in a traffic calmed area it should be no more than 40-50m, The gap between Ashton Heights and Shepherds Drove is around 140m, so I would suggest 2 additional units would be required to match similar elsewhere.	Further to an initial response from our Street Lighting team, JM will request a full cost estimate.	Awaiting update
New request	b)	HIF ref:16-24-06 Street Lighting County Way bridge	<p>Various members of the public have complained about poor lighting at either side of the footbridges from the Town Park to The Tesco Site. The poor lighting leads to people not feeling safe and avoiding using the footbridges at night.</p> <p>Request for LHFIG to investigate how this could be improved. Potential for working with Tesco to replace the column near the petrol filling station to the same height as the one in the central reservation would help. Otherwise new column locations or alternative lighting options.</p>	<p>Further to an initial response from our Street Lighting team, JM will request a full cost estimate.</p> <p>Will require liaison with Tesco to get the unit within their site back into operation.</p>	Awaiting update

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<p>New request</p>	<p>c)</p>	<p>HIF ref:16-24-07 Almond Grove/Hazel Grove, footway</p>	<p>The footpath (TROW107) between Hazel Grove and Almond Grove has some deep cracks in it. These present a trip hazard for residents, particularly children attending The Grove Primary School. They create particular risks for children in wheelchairs as well as those using bikes or scooters. The school would also be very grateful if the gassy area at the east end of the footpath could be paved over as the area experiences congestion when children are arriving and leaving and that area cannot be used in wet weather.</p>	<p>MB has inspected the path and his assessment is surface cracks only and is within tolerance therefore does not warrant immediate repair. MB will add this and other footpaths in the area to his maintenance list.</p> <p>MB & JM shared some concerns with drainage at the requested paved area.</p> <p>KB mentioned that the new building at the school and thought an access was proposed in the location of the grassed area. JM to check with the planning team and advise further.</p>	<p>Awaiting further info</p>
<p>New request</p>	<p>d)</p>	<p>HIF ref: Broadcloth Lane / Willowbrook Primary School</p>	<p>On Friday 8th March there was a car accident in close proximity to the school premises, resulting in the hospitalization of one of our pupils for a night.</p> <p>While accidents can happen, it is imperative that we take proactive measures to minimize the risk of such incidents reoccurring in the future.</p>	<p>Our Road Safety Team are liaising with the school Head to gain more details of the incident before deciding how to proceed.</p>	<p>Remove</p>

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	6.	Any other business		
		SID locations	Cllr Vigar encouraged group to identify situation locations for sockets and posts which can be funded via the LHFIG. Trowbridge Town Council are purchasing a SID unit, which can be distributed round the various sites within the area.	
		Speed Assessments	Cllr Palmen mentioned that the Environmental Select Committee has recent commisioned a piece of work to look into the speed assessments and assess if they are fit for purpose.	SP/JM to find out more and distribute to the group.

	7.	Date of next meeting: Thursday 13th June 2024, 10am Pratchett Hybrid Meeting Room at County Hall and also via MS Teams (Next Trowbridge Area Board is scheduled for 20th June 2024)		
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